



## UCC-3 Amendment (Assignment) Instructions

A UCC-3 Amendment (Assignment) financing statement is filed to assign collateral of an initial financing statement perfected under the Uniform Commercial Code to another secured party.

**FILING FEE:** \$40

**ADDITIONAL RECEIPT:** To send a copy of the receipt to an additional party, check the box and enter the party's email address.

**AMENDMENT INFO:** Review the information to confirm that you are assigning the correct filing. Indicate whether the assignment will be a full assignment or a partial assignment. Enter the assignee information. Select the Assignor. If a partial assignment, enter the collateral that is being assigned.

**REVIEW:** Before clicking the "**Process Filing**" button, carefully review the filing for accuracy. Once the financing statement is filed, inaccuracies may only be corrected by filing another UCC-3 Amendment.

**PAYMENT:** Select the payment method and enter the necessary payment information.