



## UCC-1 Instructions

A UCC-1 financing statement is filed to perfect a security interest under the Uniform Commercial Code.

**FILING FEE:** \$40

**ADDITIONAL RECEIPT:** To send a copy of the receipt to an additional party, check the box and enter the party's email address.

**DEBTOR INFO:** Enter the debtor(s) information. If an individual, provide the name as it appears on the individual's driver's license or identity card issued by this state. If no license or identity card has been issued, provide the first personal name and surname. If an organization, provide the name as registered according to the organization's public record. If not registered, provide the correct legal name. **Do not omit, modify or abbreviate any part of the debtor's name.**

**SECURED PARTY:** Provide the secured party(ies) information.

**COLLATERAL INFO:** Describe the collateral that will be covered by this financing statement. The collateral may be described in the box provided or one or more files containing the description may be uploaded.

**LIEN INFO:** If applicable, provide responses to the questions listed.

**REVIEW:** Before clicking the "**Process Filing**" button, carefully review the filing for accuracy. Once the financing statement is filed, inaccuracies may only be corrected by filing a UCC-3 Amendment.

**PAYMENT:** Select the payment method and enter the necessary payment information.